

1 Annual General Meeting Report.

14/12/2021

Annual General Meeting

Committee of Management Report

Dear Owners,

Welcome to the AGM for Melbourne Apartments. The committee have met 4 times throughout the year and have been working collaboratively with The Knight to manage the Owners Corporation. I wish to pass on my thanks to the outgoing committee for their hard work throughout the year. The outgoing committee is made up of:

Committee Members:

1. John Smith
2. Jane Henderson
3. Tony Morris

Committee Achievements since last meeting:

- The financials have been reviewed each quarter by the committee.
- The insurance was renewed with SUU.
- The committee have reviewed the budget and proposed a 4% increase.
- The gardening contract went to tender, and Melbourne Gardening Company were appointed.
- A community Christmas party was organised.

Current Activities:

- Negotiation of the embedded network agreement.
- Painting of the façade.

Future Activities:

- Investigate installation of EV Charging.
- Creation of a maintenance fund.
- Tendering of ESM contract.

In conclusion, I would like to thank all members and service providers for their support throughout the year. We look forward to a successful year ahead and encourage all owners to attend the AGM if possible.

Regards,

John Smith

Chairperson of OC Committee

Melbourne Apartments