



Owners Corporation Certificate Application Form

Date of Request:

Owners Corporations Act 2006, Section 151, Owners Corporations Regulations 2018 and Owners Corporation Rules OC 22 (12/07)

The Owners Corporation

Name and Plan Number of Owners Corporation

I/We request a copy of the Owners Corporation Certificate for the lot:

Vendor Name

Lot number(s)

Lot address (if different from above)

Applicant's Details

Name(s) / Company

Postal Address

Email Address (the certificate will be emailed unless otherwise specified)

Telephone number

Cost of Owners Corporation Certificates as at 1 July 2020

Number of Owners Corporations the Lot is on	Standard	Semi-Urgent	Urgent
	10 Business Days	5 Business Days	2 Business Days
1 Owners Corporation	\$157.05	\$235.57	\$282.65
2 Owners Corporations	\$243.39	\$365.08	\$438.07
3 Owners Corporations	\$329.73	\$494.59	\$593.49
Unit Costs for Additional Owners Corporations	\$86.34	\$129.51	\$155.42

1. No refunds or cancellations will be provided on an already processed order.
2. Any refund request will attract an administration processing fee.

EFT Payment to: BSB: **033 059**

ACC: **654 608**

NAME: **The Knight Alliance**

*EFT Reference: **OCC(Plan No)Lot(Lot No)**

**EFT Reference is vital to identify your payment. Please email your application and EFT payment receipt to:*

OCC@theknight.com.au

What happens then?

The certificate(s) will be issued within the number of business days listed above when this application and payment are received. Please note that URGENT certificates will only be issued when there is capacity to do so – please contact our office to confirm. Certificates are valid only for the date of issue and are valid for three months to obtain a current levy status.